



COMMONWEALTH OF VIRGINIA

Department of Mines, Minerals and Energy

Division of Mines
P.O. Drawer 900
Big Stone Gap, Virginia 24219
(276) 523-8100 FAX (276) 523-8239

MEMORANDUM – DM – 08-04

DATE: December 18, 2008

TO: All Licensed Mine Operators

FROM: _____
Frank A. Linkous

SUBJECT: Submittal of Annual Report and Tax Affidavits

The **Coal Mine Safety Laws of Virginia** Section 45.1-161.62, requires the operator or his agent of every coal mine to mail or deliver annually by February 15th to the Department of Mines, Minerals and Energy (DMME):

- A report (DM-CM-2) of the preceding twelve months ending with December 31st.
- An affidavit, certified by the Commissioner of the Revenue of the locality in which the coal mine operations are conducted, stating all local coal severance taxes due with respect to the coal mining operations have been paid.
- An affidavit, certified by the Treasurer of the locality in which the coal mining operations are conducted, stating all personal property, real estate, and mineral land taxes due with respect to coal mining operations have been paid.

Enclosed is the Coal Mining Schedule, Form DM-CM-2, which is to be completed when filing your annual report with the Department. This form is also available on the Department of Mines, Minerals and Energy's web site at <http://www.dmme.virginia.gov/Dm/default.htm>.

Please complete and submit the annual report for your 2008 mining operations, along with affidavits from the Commissioner of the Revenue and Treasurer of the locality in which coal mining was conducted, by **February 15, 2009**. These documents may be mailed or delivered to DMME's Big Stone Gap Office, P. O. Drawer 900, Big Stone Gap, VA 24219, or to the new DMME Lebanon Office location, P. O. Drawer 159, Lebanon, VA 24266 located at 135 Highland Drive.

Should you have questions concerning this requirement or need assistance in completing the annual report form, please call 276-523-8236.

Enclosure

FAL: pdv